



SIoux FALLS YMCA JOB DESCRIPTION

Job Title: Senior Counselor

Status: Non-Exempt

Reports to: Age Group Director

Department: Camp Leif Ericson

Revision Date: 04/20/2020

POSITION SUMMARY:

The Senior Camp Counselor will assist with the organization and implementation of camp activities. They will supervise, monitor, and participate in all activities including field trips, daily activities, overnights, meals, and skits. While doing so, counselors are expected to serve as an appropriate role model for the children under their care.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. We are welcoming: we are open to all. We are a place where you can belong and become. We are genuine: we value you and embrace your individuality. We are hopeful: we believe in you and your potential to become a catalyst in the world. We are nurturing: we support you in your journey to develop your full potential. We are determined: above all else, we are on a relentless quest to make our community stronger beginning with you.

ESSENTIAL FUNCTIONS:

1. Participate in team trainings and meetings
2. Follow all camp standards as outlined in the Camp Staff Handbook
3. Guide individual campers and groups in participating in all camp activities
4. Supervise all aspects of the campers' day
5. Teach or lead activities as assigned
6. Maintain good public relations with camper parents/guardians
7. Set a good example for campers and others including cleanliness, punctuality, sharing clean-up responsibilities, and good sportsmanship.
8. Other reasonable duties may be assigned as required by the Camp Director(s)

LEADERSHIP COMPETENCIES:

- **Problem Solving:** identifies and resolves problems; gathers and analyzes information; develops solutions; uses reason and asks for help when unsure of how to proceed next
- **Oral Communication:** speaks clearly and persuasively; listens and gets clarification when necessary; responds informatively to questions
- **Written Communication:** writes clearly and concisely; edits work; varies writing style to meet specific needs; presents data effectively; able to read and interpret written information.
- **Professionalism:** Approaches other in a polite and tactful manner; maintains composure and reacts well under pressure; follows through on commitments
- **Quality:** Demonstrates accuracy and thoroughness; applies feedback to improve performance; monitors own work to ensure quality
- **Adaptability:** Adapts to changes in the work environment; juggling competing demands; changes approach or method to best fit the situation; able to deal with occasional change, delays, or unexpected events. Asks supervisor when unsure of priorities.

QUALIFICATIONS:

- **Education or Experience:**
 - High School diploma or in progress required.
 - Previous experience working with children in a structured environment of some capacity desired.
- **Other qualifications or skills:**
 - Must be 18 years of age or older
 - Desire and ability to work with children outdoors
 - Ability to relate with one's peer group
 - Ability to accept supervision and guidance
 - Ability to assist in teaching activities
 - Completion of any required or necessary trainings
 - Good integrity, character, attitude and adaptability
 - Enthusiasm, sense of humor, patience, and self-control
 - CPR/First Aid Certification (provided during Counselor Training)
 - Must be able to work the entire summer. Must disclose during the interview process if a vacation has been planned

WORK ENVIRONMENT/PHYSICAL DEMANDS:

- Frequently required to talk, hear or see
- Occasionally required to lift and/or move up to 25 pounds
- Occasionally required to bend, twist or climb
- Frequently required to walk or run

- Frequently required to stand
- Required to work outside in a variety of weather conditions, including but not limited to: heat, wind, rain, humidity.

SIGNATURE:

Today's date: _____

I have reviewed and understand this job description.

Employee's Name

Employee's Signature

Supervisor's Name

Supervisor's Signature